



# VISITING STUDENTS HANDBOOK

PRACTICAL INFORMATION

# Welcome!

The Universidad Autónoma de Ciudad Juárez (UACJ) welcomes you. We are a public, autonomous institution with the mission to create, preserve and transmit knowledge. Our academic quality and department dynamics will be of great help for your academic training.

Our institution, with more than 49 years of prestige, hopes that you feel at home. We offer you an educational institution with certified academic quality, equipped with a great infrastructure, excellent academic staff, ideal study plans, select and clear teaching processes and of course, the Cooperation and International Office willing to assist you in such a way that you feel part of the UACJ family.

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### NOTE:

The data and information presented in this guide may vary, mainly on topics such as prices and immigration procedures. It is the responsibility of the visiting students to confirm this information at the embassies and/or consular offices or according to the information provided by the Student Mobility Office.



THE UNIVERSITY





# Institutes

## Institute of Biomedical Sciences

### Departments

Biological and Chemical Sciences  
Health Sciences  
Veterinary Sciences  
Stomatology

Av. Benjamin Franklin no. 4650 Zona PRONAF, C.P. 32315  
Phone: +52 (656) 688-1800 to 09

[Click here to go to the institute's map.](#)

## Institute of Social Sciences and Administration

### Departments

Administrative Sciences  
Legal Sciences  
Sociales Sciences  
Humanities

Av. Universidad y Av. Heroico Colegio Militar S/N Zona Chamizal, C.P. 32300  
Phone: +52 (656) 688-3800 to 09

[Click here to go to the institute's map](#)

## Institute of Architecture, Design and Art

### Departments

Architecture  
Design  
Art

Av. del Charro no. 450 Nte. Col. Partido Romero, C.P. 32310  
Phone: +52 (656) 688-4800 to 09

[Click here to go to the institute's map](#)

## Institute of Engineering and Technology

### Departments

Physics and Mathematics  
Civil and Environmental Engineering  
Electrical and Computer Engineering  
Manufacturing and Industrial Engineering

Av. del Charro no. 450 Nte. Col. Partido Romero, C.P. 32310  
Phone: +52 (656) 688-4800 to 09

[Click here to go to the institute's map](#)

## Multi-Disciplinary Divisions

The UACJ has 3 multi-disciplinary divisions in addition to the four main campuses located in Ciudad Juárez.



### ***Ciudad Universitaria***

Av. José de Jesús Macías Delgado #18100,  
C.P. 32000

Phone: +52 (656) 688 2100 to 09

[Click here to go to the institute's map](#)

### ***Nuevo Casas Grandes***

Av. Universidad #3003, Sección  
Hidalgo, C.P. 31803

Phone: +52 (636) 692-9800

### ***Cuauhtémoc***

Calle Ejército Nacional  
#5620 Col. Anexo Asilos  
Zona Militar  
Phone: +52 (625) 128 1700





## History

The Universidad Autónoma de Ciudad Juárez (UACJ), was founded in 1973 as a result of the integration of three higher education institutes: the Universidad Femenina, the Universidad Mixta, and the Universidad Ciudad Juárez A.C. currently known as the Universidad Autónoma de Ciudad Juárez.

On the 29th of January 1973, the President of Mexico Luis Echeverría Álvarez laid the first stone of what would become the Universidad Autónoma de Ciudad Juárez.



“We will lay the first stone so that the Planning Commission immediately points out the locations in the different pieces of land and has the University’s construction started, so that in a few months it can get to work.”

President Echeverría promised to return before the end of the year to inaugurate the University.

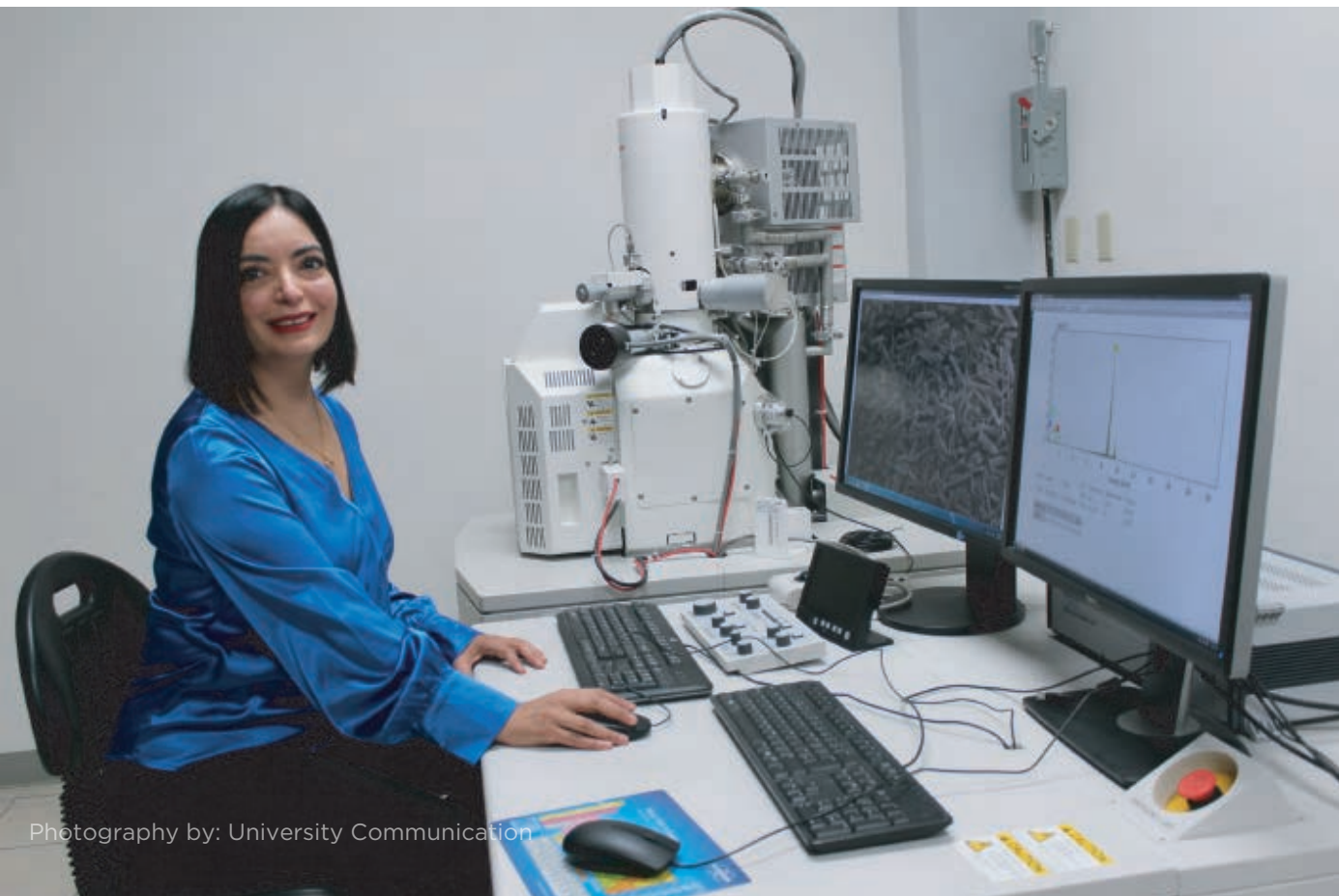


## Awards and distinctions

The academic and research staff has received several awards, which praised the university's knowledge that is created.



Photography by: University Communication



Photography by: University Communication



## National University Athletics Championship 2021



Photography by: University Communication



Photography by: University Communication

The awards also present in the athletic performance, including national and international participation in sports such as judo, soccer, basketball, bowling, softball, among others.



Photography by: University Communication



Because of our commitment to cultural diffusion, there are promotion departments such as the General Directorate for Cultural Diffusion and Scientific Dissemination, in charge of special projects and event scheduling for the Cultural Bonus. You can check any news on this in the following links:

<http://www.uacj.mx/agenda/index.html>

<http://www.uacj.mx/DGDCDC/CPCU/Paginas/default.aspx>



UACJ SERVICES



## **UACJ Services**

As a student of the UACJ, you have free access to the following services:

- **Libraries on each campus**
- **Wifi**
- **Mental health and psychosocial support in the Coordination of Orientation and Student Welfare (COBE) of your institute.**
- **Immediate medical attention in the UAMI of each campus.**
- **Cafeterias within each campus**
- **University GYM**  
<https://www.uacj.mx/deportes/instalaciones.html>
- **University aquatic center**  
[https://www.uacj.mx/deportes/centro\\_acuatico.html](https://www.uacj.mx/deportes/centro_acuatico.html)
- **Free student transportation system: Indiobus**  
<http://www.uacj.mx/comunicacion/Documents/puros%20mapas.pdf>
- **Santander Bank at ICESA and IADA-IIT**

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### ***Services with preferential pricing***

- **Foreign Languages Office**  
[https://www.uacj.mx/servicios/lenguas\\_extranjeras.html](https://www.uacj.mx/servicios/lenguas_extranjeras.html)
- **Arts and Crafts Workshops**  
[https://www.uacj.mx/oferta/artes\\_oficios.html](https://www.uacj.mx/oferta/artes_oficios.html)
- **Fine Arts Workshops**  
[https://www.uacj.mx/oferta/bellas\\_artes.html](https://www.uacj.mx/oferta/bellas_artes.html)

# ACADEMIC

CALENDAR





## WELCOME

**Date:**

First weeks of January | First weeks of August

**Location:** Rectoría. Ave. Plutarco Elías Calles # 1210

## REGISTRATION



**Date:**

First weeks of January | First weeks of August

**Process:** Registration through the Cooperation and International Office



## START OF CLASSES

**Date:**

Second week of January | Last week of July to the first one of August.

## FINAL EXAMS



**Date:**

Last week of May | Last week of November



## END OF CLASSES

**Date:**

Last week of May | Last week of November



**Sending proof of grades:**

- From February
- From August

To see specific dates of the semester, go to the Official UACJ Website, where you can find the academic calendar:

<https://www.uacj.mx/index.html>

# GRADING SYSTEM



# Grading and course equivalencies



*A course worth 8 credits:*

A 2 hours long class 2 times per week (in campus) and 4 study hours (at home).

*A course worth 6 credits:*

A 2 hours long class 1 time per week, and an hour long class 1 time per week (in campus) and 3 study hours (at home).

*A course worth 4 credits:*

A 2 hours long class 1 time per week.

Class schedules can range from 7:00 am to 10:00 pm.

Team work and research projects are common.



## Undergraduate



- 10 - Excelent
- 9 - Very good
- 8 - Good / Average
- 7 - Acceptable
- 6 - Fail

## Graduate



- 10 - Excelent
- 9 - Very good
- 8 - Good/ Average
- 7 - Fail

**STUDENT**

RECEPTION

## Process

The UACJ can assist student reception, either at the Ciudad Juárez International Airport and/or the Bus Station (Central de Autobuses), at the dates and times indicated by the Cooperation and Internacionalization Office. Said information will be sent to you by email once your application has been accepted. Those students who cannot arrive at the established dates and times can be transported by taxi and/or UBER to their place of lodging. Public transportation is not recommended as it is not very accessible.

For student reception, it is necessary to send an email to [mov.entrada@uacj.mx](mailto:mov.entrada@uacj.mx) with the flight itinerary and arrival time.

### ARRIVAL INFORMATION

**Application deadline:**

- Second week of December
- Second week of July

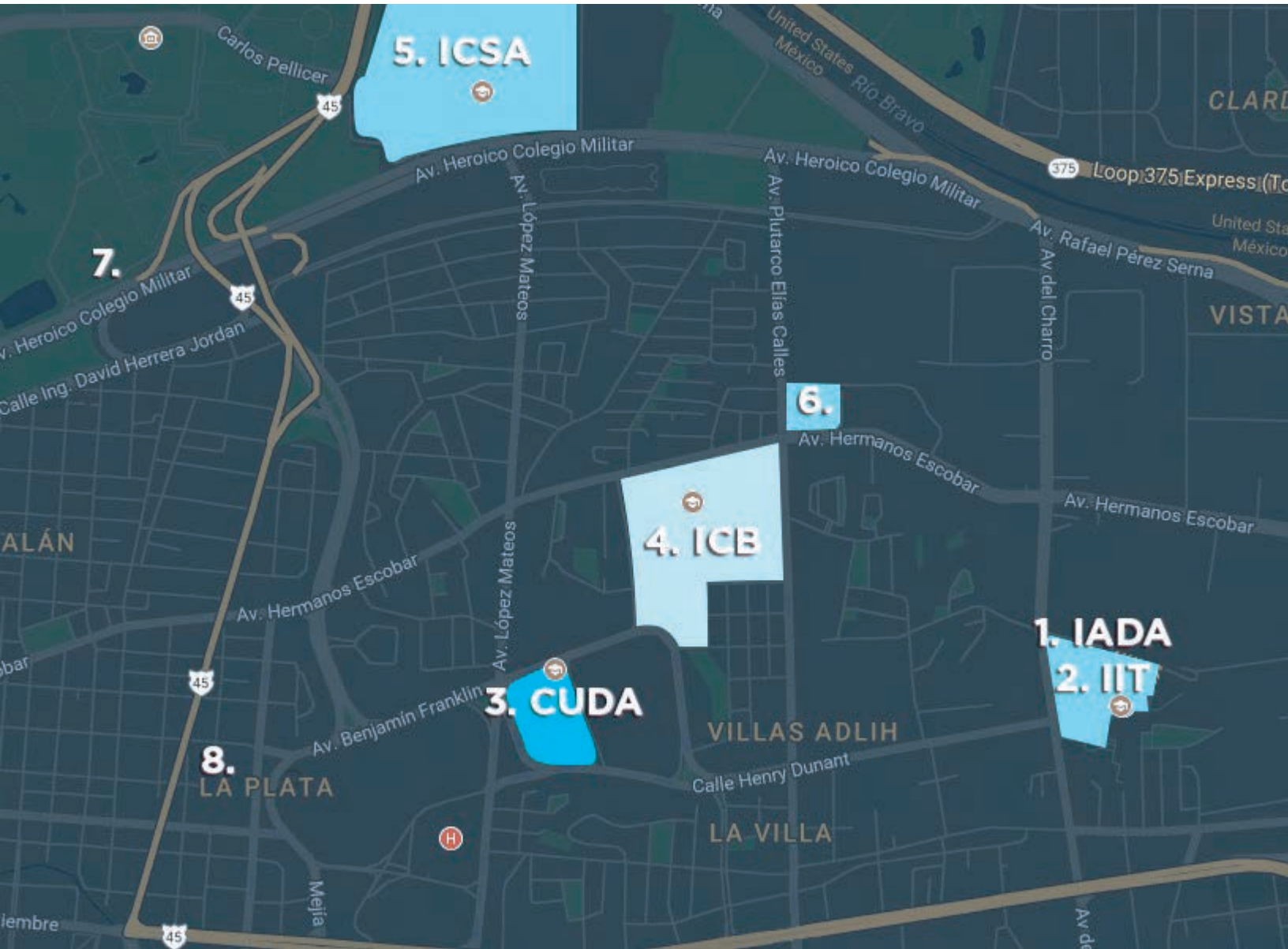
### STUDENT RECEPTION

- January
- Last week of July and first one of August





# Installations' Map



## PRONAF ZONE



- 1 Institute of Architecture, Design, and Art (IADA)
- 2 Institute of Engineering and Technology (IIT)
- 3 University Arts Center (CUDA)
- 4 Institute of Biomedical Sciences (ICB)
- 5 Institute of Social Sciences and Administration (ICSA)
- 6 Rectory
- 7 University Aquatic Center and Olympic Stadium
- 8 Medical Services and University Gym

# Transportation

## Taxis

In international airports (as well as in malls or places of concurrence) there are taxi stations so you will have no problem hiring one upon arrival, but keep in mind that it can be expensive.

## Uber

Download the app on your phone and request the service by that means. It is important to mention that Uber transport units are not allowed access to the Bus Station or Airport, so you will have to walk outside the establishment to board. In the following link you will find more information:

<https://www.uber.com/es-MX/ride/>



TO UACJ

ARRIVAL





## WELCOME MEETING

By the Cooperation and Internationalization Office (SCI)



Attendance at the welcome meeting is mandatory, which aims to provide an introduction to UACJ services, registration process, student ID's, enrollment in courses, introduction to program coordinators, facilities' tour, bank account processing and expense verification process. This meeting takes place from 9:00 AM to 3 PM and generally takes place on a Friday before the school year begins.

## REGISTRATION

To the UACJ through the SCI



The Student Mobility Office will inform you of the date on which the Office of Academic Services will have you enroll at the institution. A registration number will be generated with which you will have the status of visiting student.

## COORDINATOR

Introduction to the coordinator and academic tutor



On the day of the induction course, a visit is made with the Program Coordinators in order for them to meet the students and guide them regarding the courses you will be taking and the academic activities in the semester. The UACJ tutor will monitor your stay, which will report on the academic performance during your stay, as well as provide academic support in any field.



## Student ID

If you are going to carry out an academic stay (4 to 6 months) you will be able to do the process to obtain the student's card in digital format, through the Conecta UACJ application. To do this, once you have your registration number, you must send a photograph in accordance with the specifications of the General Directorate of Academic Services.

### **Paid services:**

- Foreign language courses
- Fine Arts workshops

### **Free access with ID:**

- UACJ institutes and parking lots
- University Gym and sports facilities
- Libraries
- Indio Bus transportation





## SANTANDER UNIVERSITIES BANKING ACCOUNT



If you have a scholarship from the UACJ, you must apply for a Santander Universities account at the bank located at the Institute of Social Sciences and Administration. The bank will ask you for a copy of your passport and proof of address. You must submit a copy of your Santander account at the SCI.

## Checking costs

In case of receiving a scholarship from the UACJ, you must invoice the amount of the scholarship in the name of the institution, submitting invoices in xml and pdf format ordered monthly.

Invoices must be requested digitally at convenience stores or supermarkets and must include only food items. The invoices of the means of transport used (uber, taxi, etc.) must also be added.

Lastly, the lease of the place where you stayed must be delivered physically.

Address invoices to:

*RFC: UAC731101JT5*

*Universidad Autónoma de Ciudad Juárez*

*Ave. Plutarco Elias Calles 1210*

*Foviste Chamizal*

*Ciudad Juárez, Chih.*

*CP. 32310*



## IMMIGRATION PROCEDURES

For foreign exchange students



All students must comply with the visa specifications according to their country of origin by reviewing the data at the Embassy of Mexico in their country or at the National Institute of Migration in the following link:

<https://www.gob.mx/tramites/ficha/visa-de-residencia-temporal/SRE260>

In the following link you can consult the requirements according to your situation as an exchange student:

<https://www.gob.mx/inm>



## END OF STAY



You must submit the following documentation for **closing** your stay to the Student Mobility Office:

1. Academic-personal memoir (Times New Roman 12, 1.5 spacing, 2 pages or 500 words max).
2. Photographic memory (2 significant pictures of your stay, one in campus and another one somewhere out in Juárez), or a short video with a brief experience about your stay.
3. Financial verification if you received a scholarship from the UACJ.
4. The satisfaction survey of the service provided.

# HOUSING

# Housing

The Student Mobility Office, through the Cooperation and Internationalization Office, will help you find a place to stay during your visit as the UACJ does not have dorms to accommodate visiting/foreign students in, which will be within the following options:

- **Host families**
- **Assistance house**
- **Shared rental house/apartment**
- **Hotel**



CIUDAD JUÁREZ





## The city

Ciudad Juárez is located in the north of Mexico, in the state of Chihuahua, by the Río Bravo. On the other side of the river, on US land, we can find the city of El Paso (Texas). Due to its population of over 1,400,000 million inhabitants, it's considered to be the largest city in the state of Chihuahua and the eighth largest metropolitan area in Mexico.

Juárez has an economy based on the assembly plant industry, made up of over 200 companies, which are strategically located on border bridges and quick access areas, have US investors, and have a market based on the export of merchandise.





## The weather

The weather in Ciudad Juárez is very extreme. In the summer temperatures can reach up to 45 degrees Celsius and in the winter they can go down to -15 degrees Celsius. Due to its location in the Chihuahuan desert, Ciudad Juárez has a desert climate in which temperatures vary greatly from season to season. The rainy season is normally recorded between the months of July and August.

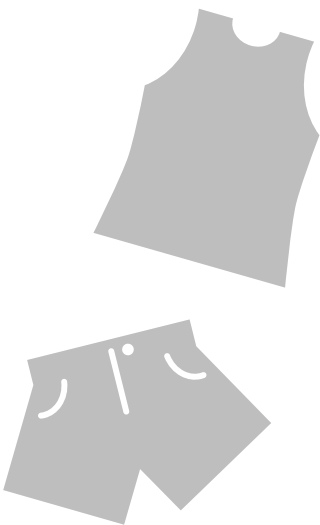
If you want to know Ciudad Juárez's weather forecast, you can do it on the [Meteored](#) website.

## Clothing

If your stay is during the semester from January to June, you will be in the coldest months of the year at the beginning, where the maximum temperature can be 10 degrees Celsius and the minimum of -10, so it is recommended that you bring a jacket, sweaters, sweatshirts, or any other winter clothing that you consider. From mid-April, the temperature changes and you can start wearing lighter clothes, so we recommend that you include short-sleeved clothes in your suitcase.

If you do not have the option of buying a good jacket in your city, you can do it upon arrival, however, it is extremely important that you bring a thick sweater or sweatshirt to mitigate the change in weather.

If your stay is in the semester from August to December, it is recommended to bring mostly light clothing since you will have some summer months, where the maximum temperature can be 45 degrees Celsius and the minimum 18 degrees Celsius. From the end of October, the temperature changes and the cold begins, in addition, during the summer months, classrooms can feel very cold since they turn on air conditioning equipments, so it is recommended that you include sweaters in your suitcase and/or sweatshirts, or even a jacket.





# Currency

The currency used in Mexico is called the Mexican peso (Mxn). In Ciudad Juárez, most establishments accept debit or credit cards, but it is convenient to bring a little cash because some of them or means of transport do not accept cards. Likewise, due to its proximity to the US, it is common for establishments to accept US dollars.



The most used tip percentage is 11%.



**INDICATIVE  
PRICES**

Food	Euros	Colombian pesos	Argentinian pesos
<b>Average price for a meal for two in a restaurant</b>	19.04 EUR	85,830 COP	2,213 ARS
<b>Coca Cola (0.33L)</b>	0.54 EUR	2,434 COP	62.76 ARS
<b>1 milk liter</b>	0.72 EUR	3,245 COP	83.68 ARS
<b>Bus ticket</b>	0.33 EUR	1,487 COP	38.35 ARS
<b>Average housing rental price</b>	125.63-251.26 EUR	558,909-1,117,818 COP	14,384-28,769 ARS
<b>1 room downtown</b>	222.96 EUR	1,005,079 COP	25,914 ARS
<b>Monthly gym fee</b>	30.28 EUR	136,490 COP	3,519 ARS

Approximate prices 2020. They can vary.



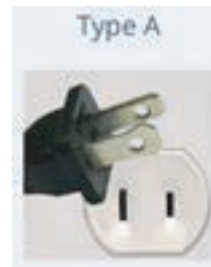
## Standard time



The standard time used is UTC/GMT -7 hours, while during daylight saving time UTC/GMT -6 hours is used (DST).

## Voltage

In Ciudad Juárez, 120 volt connections at 60 Hz are used, as well as type A and type B connectors.



## AREA CODE

Telephone numbers are made up of 7 digits. The area code of the city is 656, to make calls to another location you can visit [www.claves-lada.com](http://www.claves-lada.com)



**For emergencies call 911**

# TRANSPORTATION

# Transportation

*Approximate prices in 2022. They can vary.*

## Public Transportation

It can be taken on main avenues. The student rate is \$4.00 Mxn and the general rate is \$8.00 Mxn

## Taxi

It is not commonly used due to its high rates.

## Bus Rapid Transit (BTR)

The BRT transportation system currently has one line. The student rate is \$4.00 Mxn and the general rate is \$8.00 Mxn. Payment can be made in cash or with a rechargeable digital card.

## Uber

It is more often used than taxi.





CIUDAD JUÁREZ

**GET TO KNOW**

## WHAT TO SEE IN CIUDAD JUÁREZ?

### **Museum of Revolution in the Borderland (MUREF)**

The MUREF shows the historical events that took place in Ciudad Juárez during the first two decades of the 20th century, during the revolutionary movement against Porfirio Díaz. Through 9 thematic axes of permanent exhibition, the MUREF shows why Juárez' people are heirs and legitimate representatives of a prestigious past.



### **Archaeology and History Museum of El Chamizal**

Located in the Chamizal Federal Public Park, its objective is to promote pre-Hispanic cultures and artistic manifestations of the region, the country and abroad. In its beautiful gardens there are some reproductions of characteristic pieces of these cultures, such as Mayan faces, Aztec jaguars or Olmec heads. In addition, there are temporary painting and/or sculpture exhibitions, so do not forget to check those out!



## The Rodadora Interactive Museum

Located in downtown, and is one of the largest museums in Latin America; with over 120 interactive and fun exhibits, you can find science, technology, art and culture combined in a single place, making it a unique and different space. La Rodadora counts with a 60% of its exhibits specially designed to celebrate the wealth of Ciudad Juárez, the state of Chihuahua and its people. The theme that this interactive space addresses includes the analysis of the natural and social environment to recognize the identity and diversity of the region and its two great geographical challenges: A desert and a border.

## Monument Mexicanidad

Inaugurated on May 24, 2013, the Monument Mexicanidad, also called “La X”, is a 64-meter-high monumental work by Mexican artist Enrique Carbajal, better known by the name of Sebastián.



This intense red, X-shaped metal structure stands in the new Plaza de la Mexicanidad located in the El Chamizal Federal Public Park, on a strip of land that a little more than half a century ago was still located between Ciudad Juárez and the Río Bravo and belonged to the United States, because in the 1800s the river was diverted and that part stayed on the North American side.

The Plaza de la Mexicanidad is a park whose dimensions allow for massive events to take place, and in fact there is a stage that often hosts concerts, one of the most remembered ones being its inauguration with Juan Gabriel, the “Divo de Juárez”, who did the honors and caused the first full house in the place.



## The Ciudad Juárez Museum of Art

At the moment, plastic works by contemporary Mexican artists are being temporarily exhibited. Due to its location, the museum also houses the work of foreign artists, especially North Americans.

It has been the venue for exhibitions of great local plastic artists, national and international such as: Rufino Tamayo, José Luis Cuevas, Sebastian, Luis Nichizawa, Vicente Rojo Manuel, among others.



## La casa de adobe (The adobe house)

Small house located just four meters from the border with the United States. It was the National Palace, a war room, a negotiating table and even a kitchen for the revolutionary troops.

## El Chamizal Federal Public Park

Urban park that is one of the most important sites in the history of Ciudad Juárez. It is an ideal place for family and sports recreation that Juárez counts with.



## Borunda Park

One of the places with a lot of the city's tradition and customs, it was created in the mid-70's. It has rides, food stalls, outdoor stages, playgrounds and green spaces.

## Central Park

It's located next to the La Rodadora Interactive Museum. Central Park has a large artificial lake surrounded by tree-lined gardens where you can rent rowing boats. In addition, it has green areas, domesticated animals, outdoor settings and a botanical garden.



## Historic Center

A walk through the historic center of the city, touring the streets, is like listening to the legends that Juárez has for you. Some places located there are the Cathedral, the mission of Guadalupe, Mercado Cuauhtémoc, craft shops, different museums, and the legendary Avenida Juárez which is located a few meters from one of the cross borders with the US.



## Samalayuca Dune Fields

This place is a small part of the Chihuahuan desert, whose territory is over 17 thousand hectares big.





# Food

The typical cuisine of Juarez is characterized by the famous "burritos", a flour tortilla filled with different stews; in addition to dishes with corn tortillas such as tacos, quesadillas, enchiladas, among others. There is also the typical roast meat that cannot be missed at meetings, or the discada. The most popular dishes among Juarenses can be found in the following places. If what you are looking for is somewhere outside the facilities where you can relax, do homework or have a good time with friends, we recommend some establishments.



## Restaurants



Las bañadas *Wings and Boneless*  
 Monchis *Grill Burgers*  
 Aquimichú *Burritos*

**We recommend you join the Facebook group where you will find reviews and recommendations from Juárez natives:**

<https://www.facebook.com/garnachasyrestaurantes/>

## Causal cafés



Anteros Café  
 Café Único  
 Juaritoz Café  
*Among others*



## CULTURE AND TRADITION



Mexican culture encompasses enormous identity differences. The variety of influences throughout Mexico's history, from the ancient Mayan civilization to the dominant European presence, has shaped and defined the captivating country that is Mexico today.

### Seasonal events:

- Holy week festivities
- San Lorenzo festivity
- Fiesta Mexicana
- UACJ Race
- Altares y tumbas

STUDENT NETWORK

**INTERCULTURAL**

# Intercultural Student Network

The Intercultural Student Network (RIE) is a social project, formed by a group of volunteer students and graduates with an interest in student mobility, which helps in the internationalization processes of the Universidad Autónoma de Ciudad Juárez.

They support in three different areas: hosting, diffusion and internationalization. Host Friend is an accompaniment program for visiting students to support and guide them in their integration into the UACJ, during their semester stay. It promotes academic, institutional, social and cultural inclusion so that it allows the easy insertion of students in the university community.

Upon your arrival, a host member will contact you to support you with your questions and invite you to the events scheduled for the semester.



 @rieuacj

 @rie\_uacj

 @red\_intercultural\_estudiantil

 Red Intercultural Estudiantil UACJ

 Blog/<https://rieuacj.wordpress.com/>



# DIRECTORY



Av. Plutarco Elías Calles # 1210  
Fracc. Fovissste Chamizal, C.P. 32310  
Tel: (656) 688 2292



UNIVERSIDAD AUTÓNOMA  
DE CIUDAD JUÁREZ

## HEAD OFFICE OF LIAISON AND EXCHANGE

**Mtra. Tania Dolores Hernández García**  
dgvinculacioninter@uacj.mx

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## STUDENT EXCHANGE ADVISOR VISITING STUDENTS

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mov.entrada@uacj.mx



Dirección General  
de Vinculación e Intercambio



Subdirección de  
Cooperación e  
Internacionalización